

### **3.3 Overview of SMSEV – Ship Meeting System Evaluation System**

***Purpose:***

- To implement and evaluate the effectiveness of policies.
- To evaluate crew members understanding of shipboard procedures.
- To evaluate crew morale.
- To evaluate the effectiveness of the Quality Management System.

### 3.3.1 Creating an SMSEV Report

The screenshot shows the VMOS.NET web application interface. The browser title is "VMOS.NET - User:MASTER | Rank:MASTER | Company:Synergy. - Microsoft Internet Explorer". The address bar shows "http://localhost/VMOSNET/SM". The page title is "VMOS.NET - Quality Management System". The user is logged in as "ma" with rank "MASTER" and company "Synergy".

The main content area displays a "List for SMS Evaluation Report" for the vessel "CALA PINGUINO". The report shows a table of evaluation records:

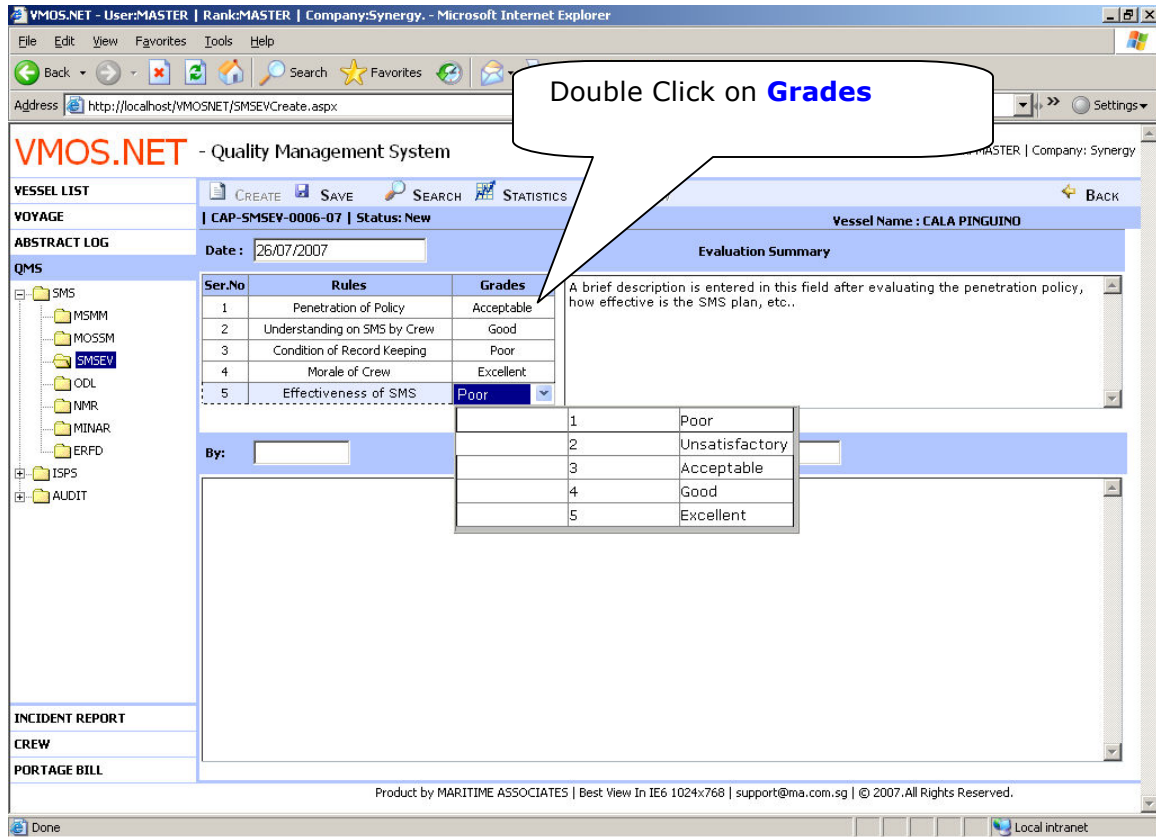
Reference Number	Date	Reviewed By	SI	Audit	Status
CAP-SMSEV-0001-07	12/07/2007	MASTER		X	Closed
CAP-SMSEV-0002-07	20/07/2007	MASTER			Draft
CAP-SMSEV-0003-07	20/07/2007	MASTER			Closed
CAP-SMSEV-0004-07	20/07/2007	MASTER			Active
CAP-SMSEV-0005-07	20/07/2007	MASTER			Active

A callout box with the text "Click on Create" points to the "CREATE" button in the top navigation bar. The left sidebar shows a tree view of the application structure, with "SMSEV" selected under the "QMS" folder.

Product by MARITIME ASSOCIATES | Best View In IE6 1024x768 | support@ma.com.sg | © 2007. All Rights Reserved.

- To create a new report Click on **Create**

### 3.3.2 Entering Data in an SMSEV Report



- To select a grade Double Click on **Grades**. A list of options will be displayed. Select required grade. There are five grades: **Poor, Unsatisfactory, Acceptable, Good, Excellent**.
- A detailed evaluation summary can be entered in the **Evaluation Summary** field.

## Saving a Report

The screenshot shows the VMOS.NET Quality Management System interface. A callout box with the text "Click on Save" points to the "SAVE" button in the top navigation bar. The interface includes a sidebar with a tree view of folders (SMS, MSMM, MOSMM, SMSEV, ODL, NMR, MINAR, ERFD, ISPS, AUDIT) and a main content area with a table of rules and grades. The table has columns for Ser.No, Rules, and Grades. The "Evaluation Summary" field contains a text area for a brief description. The "By:" and "Date:" fields are also visible.

VMOS.NET - User:MASTER | Rank:MASTER | Company: Synergy

Address: http://localhost/VMOSNET/SMSEVCreate.asp

VMOS.NET - Quality Management System

Help | Logoff | UserID: ma | Rank: MASTER | Company: Synergy

VESSEL LIST | CREATE | SAVE | SEARCH | STATISTICS | PREVIEW | BACK

VOYAGE | CAP-SMSEV-0006-07 | Status: New | Vessel Name: CALA PINGUINO

ABSTRACT LOG | Date: 26/07/2007 | Evaluation Summary

QMS

Ser.No	Rules	Grades
1	Penetration of Policy	Acceptable
2	Understanding on SMS by Crew	Good
3	Condition of Record Keeping	Poor
4	Morale of Crew	Excellent
5	Effectiveness of SMS	Unsatisfactory

A brief description is entered in this field after evaluating the penetration policy, how effective is the SMS plan, etc..

By:  Date:

INCIDENT REPORT

CREW

PORTAGE BILL

Product by MARITIME ASSOCIATES | Best View In IE6 1024x768 | support@ma.com.sg | © 2007. All Rights Reserved.

Done Local intranet

- To Save Click on **Save**

## Saving a Draft Report

The screenshot shows the VMOS.NET Quality Management System interface. The main content area displays a table with the following data:

Ser.No	Rules	Grades
1	Penetration of Policy	Acceptable
2	Understanding on SMS by Crew	Good
3	Condition of Record Keeping	Poor
4	Morale of Crew	Excellent
5	Effectiveness of SMS	Unsatisfactory

A dialog box is open with the following options:

- Save As Draft
- Approve & Send

A callout bubble points to the 'Save As Draft' option with the text: "Click here to **Save as Draft**".

- When a report is saved as Draft it can be edited/updated. A draft report cannot be transferred to Office.

## Approve and Send a Report

The screenshot shows the VMOS.NET Quality Management System interface, identical to the previous one. The 'Approve & Send' option in the dialog box is now selected. A callout bubble points to this option with the text: "Click here to **Approve and Send**".

### Note:

- Only the Master can approve and send a report. When a report is saved as **Approve & Send** it is transferred to the Office.

### 3.3.3 Viewing the Status of a Report

#### Draft Status

The screenshot shows the VMOS.NET Quality Management System interface. The main content area displays a table titled "List for SMS Evaluation Report" for Vessel Name: CALA PINGUINO. The table has columns for Reference Number, Date, Reviewed By, SI, Audit, and Status. A blue arrow points to the "Draft" status of the second row.

Reference Number	Date	Reviewed By	SI	Audit	Status
CAP-SMSEV-0001-07	12/07/2007	MASTER		X	Closed
CAP-SMSEV-0002-07	20/07/2007	MASTER			Draft
CAP-SMSEV-0003-07	20/07/2007	MASTER			Closed
CAP-SMSEV-0004-07	20/07/2007	MASTER			Active
CAP-SMSEV-0005-07	20/07/2007	MASTER			Active

#### Active Status

The screenshot shows the VMOS.NET Quality Management System interface. The main content area displays a table titled "List for SMS Evaluation Report" for Vessel Name: CALA PINGUINO. The table has columns for Reference Number, Date, Reviewed By, SI, Audit, and Status. A blue arrow points to the "Active" status of the fourth row.

Reference Number	Date	Reviewed By	SI	Audit	Status
CAP-SMSEV-0001-07	12/07/2007	MASTER		X	Closed
CAP-SMSEV-0002-07	20/07/2007	MASTER			Draft
CAP-SMSEV-0003-07	20/07/2007	MASTER			Closed
CAP-SMSEV-0004-07	20/07/2007	MASTER			Active
CAP-SMSEV-0005-07	20/07/2007	MASTER			Active

